**[Your Name]**  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

To whom it may concern,

I am writing this letter in support of **{Name}** who is seeking to purchase a home. I have known **{Name}** for **{number year}** as his/her **{boss, colleague, mentor, landlord, etc}**, and I have found **him/her** to be reliable, trustworthy, and a responsible citizen.

**{Name}** has a good job at reputed organization and **he/she** is very well to do financially. **He/she** can take care of financial commitments that comes with purchasing a home. I have no doubt that **{Name}** can take the responsibilities as a homeowner very well.

Apart from the financial stability, **{Name}** is a person of good morale and character. **He/she** has been managing personal and professional commitments very well and I'm confident **he/she** will confidently take up the responsibility of a homeowner.

Buying a home is a next step for **{Name}** and **his/her** family and I'm confident they are ready for it. If you require any additional information please feel free to contact me at **{your phone number}** or **{your email address}**.

Thank you for your time and consideration.

Sincerely,

[Your Name]  
[Your Title/Relationship to Applicant]  
[Phone Number]  
[Email Address]